

Academic Approval Affiliate / Non-Stetson Exchange Programs ONLY

To be completed by the study abroad applicant:

Applicant name: _____

Applicant SU ID: _____

Program Applying to: _____

Dates of Program: _____

Please indicate below the courses you propose to take while abroad. You are strongly advised to choose eight (8) courses in case some of your choices are not available when you arrive at your study site abroad. Check the appropriate box to indicate if the course is to apply as a requirement or an elective. Tentative course information is available on the website of the foreign university and through WORLD: International Learning if you cannot find the information you need. Attach course descriptions and an up-to-date Academic Progress Evaluation (may be obtained on Banner Web or at the Registrar's Office) to this sheet before meeting with your Academic Advisor.

Courses must be approved by the Chair of the appropriate department if not within the department of your Academic Advisor, your Academic Adviser if within their department, and in the case of foreign language courses, by the appropriate foreign language professor.

Please note that courses will only transfer back to Stetson with grades of "C" or higher.

Applicants should not register for classes abroad that have not been approved in writing. Without written approval there is no guarantee that these courses will transfer back into Stetson. Applicants should contact the appropriate person to approve these courses (advisor, Chair, language professor) and secure this written confirmation before deviating from their approved classes.

All courses taken either on an Exchange or Affiliated program are bound by Stetson's Pass/Fail and Transfer policies. Applicants should review these policies carefully as they consider their classes abroad, as well as before making any decision to deviate from taking all classes for a letter grade. More information on this can be [found on our website](#).

It is also the responsibility of the applicant to inform both WORLD: International Learning and the Registrar's Office of your intention to study abroad.

Students studying abroad in their final term need to be aware this decision will likely affect their Graduation date as it can take several months for the grades to arrive after their time abroad has been completed.

Please maintain a copy for your records.

Original must be uploaded to your application in the "Stetson Abroad" application software and a copy delivered to the Registrar's Office.

Proposed course to be taken abroad	Stetson equivalent (assigned by Dept. Chair) and Number of Credits	Is this course a requirement? Y/N	Department Chair, Advisor or Language Faculty Approval
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Academic Adviser: Please peruse the student's proposed course list and the attached Academic Progress Evaluation and check the appropriate responses below and on the back of this form. Be aware that your signature on this form indicates your approval for Stetson credit of the courses the student intends to take while abroad.

- I have discussed with this student his/her participation in the Stetson Exchange Program.

True _____

False _____

- I have reviewed the student's list of proposed courses and approve the choices.

True _____

False _____

3. From the viewpoint of the student's major field(s) of study, I do not know of any factors that would preclude his/her participation in the Stetson Abroad program.

True ___

False ___

If false, please explain: _____

4. Will a semester abroad delay this student's graduation?

Yes ___

No ___

5. If yes, I have discussed this with him/her.

True ___

False ___

6. The courses listed on this form are tentative, as often we do not know which courses will be available to students until their arrival at the host institution abroad. If for any reason this student must make changes to this proposed course list, are there specific requirements that must be completed during the semester or year abroad?

Yes ___

No ___

If "Yes", please list those requirements:

Note: Students are advised not to register for classes abroad that have not been approved in writing. Without written approval there is no guarantee that these courses will transfer back into Stetson. It is possible students will contact the appropriate person to approve additional courses (Academic Advisor, Chair, language professor) while abroad and secure this written confirmation before deviating from the approved classes on this form.

7. Do you have any other comments or observations concerning this student's preparedness for study abroad?

Academic adviser's signature: _____

Date: _____

Printed name: _____

Department: _____